



www.TOWNCREEKMARINA.com
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DRY STORAGE POLICIES AND PROCEDURES

1. We ask all customers to call AT LEAST (2) hours in advance of your arrival to Town Creek Marina in order to have your boat placed in the water in a timely fashion. **You must contact our Ship's Store @ (252) 728-6111 ext. 2 for scheduling launch of your boat.** Please note our hours of forklift operation are 8:30am – 5pm daily with lunch break from 12pm – 1pm. Any customer calling to have their boat placed in the water after 4pm may not be guaranteed same day service. Normal hours of operation for the dry stack are subject to change during the off-season. Please pay special attention to these changes as they are posted at the Marina.
2. You have been issued a "Leave Me In" tag that should be kept onboard at all times and is to be placed on the **steering wheel of the boat if you wish to keep your boat in the water.** If the tag is NOT placed on the steering wheel, the boat will be pulled from the water.
3. A copy of your boat insurance policy is to be kept on file and up to date at the Marina at all times.
4. A credit card is required to be kept on file at Town Creek Marina at all times.
5. Please be sure to lower all antennas, turn off battery switches, secure personal belongings and install boat covers prior to leaving your boat with the Forklift Operator for removal from the water. Town Creek Marina will not be held responsible for lost, stolen or damaged property while your boat is being stored in our Dry Stack Facility.
6. Town Creek Marina is pleased to offer an engine flush program for those customers desiring to flush their engines with freshwater each time their boat is removed from the water. The program cost is \$75.00 annually and must be chosen as an option as part of the Boat Dry Storage Rental Agreement and paid for in advance of the service being provided.
7. Additional fees will be charged to customers for loading and unloading boats to trailers. These services are available through our Service Department but are not part of the Dry Stack lease agreement and will be invoiced separately.
8. Space at the Marina is very limited. Upon delivery of your boat to the Marina, your boat trailer must be removed from the premises immediately. Storage charges will apply for trailers left at the Marina.
9. Dry Stack customers wishing to keep their boats in the water for extended periods of time at the Marina may inquire about the availability of private slips for an additional cost by contacting our Ship's Store at (252) 728-6111 ext. 2.
10. The Dry Stack and Marina will be closed New Year's Day, Thanksgiving Day, and December 24th, 25th, and 26th. Please plan accordingly with the Marina for use of your boat during these holiday time periods.
11. Your lease agreement includes launch and/or removal of your boat from the water any day of the year except the aforementioned dates when the Marina is closed or when weather conditions will not permit us to operate. As part of removing your boat from the water, the hull, waterline and engine will be rinsed with soap and water. When the boat is launched, if time permits, we will also give her a complimentary rinse off. **Any other cleaning or detailing of the boat or her interior is the responsibility of the owner.**
12. Any subcontractor hired to perform work on any vessel at the Marina **must** sign in and out at the Ship's Store and show proof of current, suitable liability insurance by providing us with a copy of their insurance certificate. In addition, all work must be invoiced through our Service Department or a daily contractor fee will apply.
13. You will not have to remove your boat from the Dry Stack in the event of a hurricane. However, if you plan to remove your boat in the event of a storm, please have a contingency plan in place in advance for securing or removing your boat from the Marina. Once a Hurricane Watch is issued by the National Weather Service for this area the Dry Stack facility will be closed and inaccessible. Please consult with our Service Department at (252) 728-6111 ext.125 for information regarding hurricane preparedness.

**Thank you for your cooperation and patronage and we hope you enjoy your stay here
at Town Creek Marina whether you're in or out of the water!**